

CSO Solicitation No. 2189

Strategic Transportation Plan

PREQUALIFICATION CATEGORY – Modal Transportation Planning Studies

ELIGIBLE FIRMS HAVE BEEN SENT THIS SOLICITATION LETTER.

THIS LETTER IS BEING POSTED HERE FOR INFORMATION ONLY.

The Connecticut Department of Transportation (Department) is seeking to engage one (1) prequalified consultant engineering firm to prepare a Strategic Transportation Plan for the State of Connecticut. The objective of this study is to develop and engage residents, businesses, key stakeholders, state agencies, elected officials, and decision-makers in a process of developing a vision for Connecticut's transportation future, and craft a strategic plan for achieving that vision. This plan will provide a framework for investment priorities in the state, both near and long-term.

The plan will incorporate the State's vision for economic growth in the areas of sustainable development, environmental stewardship, and public health with an emphasis on financial sustainability of the transportation system. The plan's development will include a significant public and stakeholder involvement process through a wide-array of media and outreach activities. A significant activity of the plan will be the development of transportation investment strategies that preserve and enhance the State's transportation infrastructure in a manner the supports economic growth and sustainable development. The planning process will also include an economic analysis of the proposed investment strategy.

If your firm desires to be considered for this assignment, your submittal should consist of a two page letter-of-interest and ConnDOT Form CSO 255 with a maximum of ten (10) resumes. One of the resumes must be that of the proposed Project Manager of the work as well as assurance that he/she will be available for work when required. The CSO 255 Form can be found online at www.ct.gov/dot/consultant.

Included in the submittal, must be a brief narrative summarizing your firm's current study workload and description of proposed staff, qualifications, discipline experience and expertise in: (1) the development of statewide strategic plans that integrate non-transportation goals including economic growth, sustainable development, and energy conservation into the planning process; (2) integrating performance measures into strategic plans; (3) experience engaging the public, business community, state and local elected officials and stakeholders in transportation visioning and planning; (4) experience estimating the economic value and impact of transportation investments to individual transportation projects and to the overall value of the strategic plan's program; and (5) experience identifying and developing financing strategies related to infrastructure, special projects, or service operations.

Four (4) copies of the submittal are required, and they must be postmarked by February 21, 2013, or if hand-delivered, received by 3:00 p.m. on that date.

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

You are advised that a disadvantaged business sub-consultant goal applies to this assignment. The goal is no less than twelve percent (12%) of the agreement value. Within the submittal, you must include the designated certified Disadvantaged Business Enterprise (DBE) subconsultant(s) which you plan to use. The DBE subconsultant(s) must be currently certified by the Department. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Subconsultants may be used to comply with DBE requirements or perform specialized work. Joint venturing assignments will not be allowed.

In accordance with the Connecticut General Statutes (CGS) Sections 4-252 and 4a-81, firms, once selected, must complete the Office of Policy and Management's (OPM) Ethics Form 1 (Gift and Campaign Contribution Certification, Rev. 11-29-11) and Form 5 (Consulting Agreement Affidavit, Rev. 10-01-11), prior to the agreement/contract execution. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not complete the certification (Form 1) required under subsection (e) of CGS 4-252 or refuses to submit the affidavit (Form 5) required under subsection (c) of CGS 4a-81 shall be disqualified

and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

Please note, in an effort to streamline the certification and affidavit process for contract/agreement execution, the Department is requiring selected firms to upload Forms 1 and 5 on the Department of Administrative Services (DAS) Business Network ("BizNet") website. Further information can be found at <http://das.ct.gov/cr1.aspx?page=371>, to subscribe to Biznet and obtain directions to upload the forms following the "Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (pdf)".

For all State contracts as defined in CGS § 9-612(g)(1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's Notice titled "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations" (Notice) advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the Notice. The State Elections Enforcement Commission's Notice is attached hereto and hereby made a part of this solicitation.

Prior to the negotiation process, the selected firm(s) will be required to have a Department-approved audit, affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm approved to do business in the State of Connecticut. Proof of coverage must be submitted on a form acceptable to the State prior to the start of negotiations. Circumstances may require the rescheduling or cancellation of projects. Should this action be necessary, the Department would be under no obligation to provide supplementary work for the firm selected for this assignment. The Department reserves the right to award subsequent phases of an assignment to other qualified firms.

The Department reserves the right to add additional project(s) of a similar nature for a separate selection, should additional project(s) become available prior to the interview phase of the selection process.

All letters of interest shall be addressed as follows:

Mr. David Mancini, P.E.
Consultant Selection Office
Connecticut Department of Transportation
2800 Berlin Turnpike
Newington, CT 06111

Hand delivered letters should be brought to the front desk at the aforementioned address, no later than **3:00 P.M. on February 21, 2013**. Responses hand carried or postmarked after this date and time will not be considered.

Please be advised that firms must continue to be prequalified in the specified categories for the year a shortlist is finalized and/or a selection is made.

All inquiries regarding this Request for Letters of Interest shall be directed to Mr. David Mancini, of the Consultant Selection Office, at (860) 594-3017.